

**Trumbull County Board of Health – Regular Meeting
May 22, 2024 – 1:00 PM
194 W. Main St. * Cortland, Ohio 44410**

BOARD MEMBERS PRESENT: Louis Adovasio
Robert Biery, Jr.
Gregory Dubos
Kathy Salapata, RN
John “Jack” Simon, Jr., President Pro Tempore
John C. Messersmith, President

BOARD MEMBERS NOT PRESENT: Dr. Harold Firster

STAFF: Frank Migliozi, MPH, REHS, Health Commissioner
Kristofer Wilster, MPH, REHS, Director of Environmental Health
Jenna Amerine, MPH, CHES, Grants Coordinator
Daniel Bonacker, MPH, EHSIT, Accreditation Coordinator
Kristopher Kriebel, MS, CHES, Health Educator
Makenzie Hettrick, Health Educator
Daniel Dean, MBA, CPA, IT Specialist
Johnna Ben, Administrative Coordinator

OTHERS: Robert Kokor, Legal Counsel

MINUTES

- I. **The meeting was called to order at 1:00 PM, and the Pledge of Allegiance was said.**
- II. **Adoption of Agenda: *MOTION: 24-118*** made by Mr. Biery, second by Mrs. Salapata, to adopt the agenda as presented.

Roll Call Vote:

Mr. Adovasio - Yes
Mr. Biery – Yes
Mr. Dubos – *Not Yet Present*
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

- III. **Approval of Minutes: *MOTION: 24-119*** made by Mr. Adovasio, seconded by Mr. Simon, to approve the minutes of the April 24, 2024, regular meeting, as presented.

Roll Call Vote:

- Mr. Adovasio – Yes
- Mr. Biery – Yes
- Mr. Dubos – *Not Yet Present*
- Mrs. Salapata – Abstain
- Mr. Simon – Yes
- Mr. Messersmith – Yes

Motion carried.

IV. Health Commissioner Report: Mr. Migliozi presented a written report to the Board for their review. In addition, Mr. Migliozi informed the Board that one of the two Ford Escapes that had been ordered would be delivered on Thursday. At this time, Makenzie Hettrick was introduced to the Board. Ms. Hettrick is a Health Educator, who will be working under the tobacco grant as the nurses transition over to the Family Connects grant. The Board welcomed Ms. Hettrick to the agency.

Mr. Simon asked whether the health district would be involved with the marijuana stores. Mr. Migliozi stated that as yet, the health district would have no involvement.

MOTION: 24-120 made by Mr. Adovasio, seconded by Mr. Biery, to accept the Health Commissioner’s written report as provided.

Roll Call Vote:

- Mr. Adovasio – Yes
- Mr. Biery – Yes
- Mr. Dubos – *Not Yet Present*
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes

Motion carried.

V. Director of Nursing Report: Mrs. Heckman was not present but did provide the Board with a written report.

MOTION: 24-121 made by Mrs. Salapata, seconded by Mr. Biery, to accept the Nursing Director’s written report as provided.

Roll Call Vote:

- Mr. Adovasio – Yes
- Mr. Biery – Yes
- Mr. Dubos – *Not Yet Present*

Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

VI. Director of Environmental Health Report: Mr. Wilster provided the Board with a written report for their review.

MOTION: 24-122 made by Mr. Adovasio, seconded by Mr. Simon, to accept the Environmental Health Director's written report as provided.

Roll Call Vote:

Mr. Adovasio – Yes
Mr. Biery – Yes
Mr. Dubos – *Not Yet Present*
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

Mr. Dubos entered the meeting at 1:07 PM.

MOTION: 24-123 made by Mr. Adovasio, seconded by Mr. Biery, to accept Mr. Dubos into the meeting.

Roll Call Vote:

Mr. Adovasio – Yes
Mr. Biery – Yes
Mr. Dubos – *No Vote Taken*
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

VII. Grants Coordinator Report: Ms. Amerine provided a written report to the Board for their review. Ms. Amerine informed the Board that there has been some delay on the state level in getting the contracts sent out for the Family Connects Program, but we should be hearing something soon. Under the COVID-19 Enhances Operations Grant, the state had some leftover funding, and we applied for some of that funding to reimburse for some of

the renovations that were made on our building. We are waiting to hear from ODH on that funding.

MOTION: 24-124 made by Mr. Dubos, seconded by Mrs. Salapata, to accept the Grants Coordinator's written report as provided.

Roll Call Vote:

- Mr. Adovasio – Yes
- Mr. Biery – Yes
- Mr. Dubos – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes

Motion carried.

VIII. Accreditation Coordinator Report: Mr. Bonacker provided a written report to the Board for their review.

MOTION: 24-125 made by Mrs. Salapata, seconded by Mr. Biery, to approve the Accreditation Coordinator's written report as provided.

Roll Call Vote:

- Mr. Adovasio – Yes
- Mr. Biery – Yes
- Mr. Dubos – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes

Motion carried.

IX. Health Educator Report: Mr. Kriebel provided a written report to the Board for their review. In addition, Mr. Kriebel reported that the assessments have started for the Trumbull County Strategies. Also, unfortunately, we did not obtain the AARP funding for the disc golf course for Niles City Parks.

Mr. Dubos inquired as to whether the food deserts are still being addressed. Mr. Kriebel stated that it is still a project and being addressed.

MOTION: 24-126 made by Mr. Adovasio, seconded by Mr. Dubos, to accept the written report of the Health Educator as provided.

Roll Call Vote:

Mr. Adovasio – Yes
Mr. Biery – Yes
Mr. Dubos – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

X. Board Report: None

XI. Old Business: None

- XII. New Business:** A. Approval of the Monitoring Component of the TCCHD Strategic Plan 2021-2026 – Mr. Bonacker requested approval of the Monitoring Component of the TCCHD Strategic Plan as presented.

MOTION: 24-127 made by Mr. Simon, seconded by Mr. Adovasio, to approve the Monitoring Component of the TCCHD Strategic Plan 2021-2026, as presented.

Roll Call Vote:

Mr. Adovasio – Yes
Mr. Biery – Yes
Mr. Dubos – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

B. Variance Request – Joshua Ulrich, 6602 Chestnut Ridge Rd., Hubbard Twp. – Not present. Mr. Ulrich is in the process of upgrading his septic system, which will consist of an off-lot system. Upon laying out the system, it was determined that parts of the septic system could not be installed to comply with the state code on setback requirements from the driveway and porch.

MOTION: 24-128 made by Mr. Adovasio, seconded by Mrs. Salapata, to grant a variance from rule OAC 3701-29-06(G)(3) to Joshua Ulrich to install the sewage treatment system at 6602 Chestnut Ridge rd., Hubbard Twp., 6 feet from the driveway and 9 feet from the porch. The owners must comply with all other code sections.

Roll Call Vote:

- Mr. Adovasio – Yes
- Mr. Biery – Yes
- Mr. Dubos – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes

Motion carried.

C. Declaration of Unfit for Human Habitation – 8401 Squires Ln., Howland Twp. – Margaret VL Tyson, Owner – Not present. A request was made by Howland Township Zoning to determine if this structure was fit for human habitation. Upon inspection on April 18, 2024, the inspector noted gross unsanitary conditions and that the structure was horrible and in very poor condition.

MOTION: 24-128 made by Mr. Dubos, seconded by Mrs. Salapata, to declare the structure at 8401 Squires Ln, Howland Twp., unfit for human habitation.

Roll Call Vote:

- Mr. Adovasio – Yes
- Mr. Biery – Yes
- Mr. Dubos – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes

Motion carried.

D. Declaration of Unfit for Human Habitation – 936 Scoville North, Vienna Twp., Gregory & Brenda File, Owners – The owners were present at the meeting. A request was made by Vienna Township Trustees to determine if this structure was fit for human habitation. Upon inspection on April 15, 2024, the inspector noted that the structure was water damaged, the presence of solid waste, gross unsanitary conditions, and the structure was in horrible condition.

Mrs. File stated that they had inherited the property, and did not know what to do with it, but they had obtained estimates to have it torn down. Mr. Wilster explained that the process to Mrs. File, and suggested that she speak with the Trumbull County Landbank

MOTION: 24-129 made by Mrs. Salapata, seconded by Mr. Biery to declare the structure at 936 Scoville North, Vienna Twp., unfit for human habitation.

Roll Call Vote:

- Mr. Adovasio – Yes
- Mr. Biery – Yes
- Mr. Dubos – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes

Motion carried.

E. Salary Adjustment & Advance for Tony Veitz – Pursuant to the collective bargaining agreement, Tony Veitz has met the requirements to be promoted from a Registered Environmental Health Specialist II to Registered Environmental Health Specialist III, effective June 2, 2024. Mr. Veitz’s job responsibilities will remain the same.

MOTION: 24-130 made by Mr. Adovasio, seconded by Mr. Biery to approve the salary adjustment and advancement for Tony Veitz to Registered Environmental Health Specialist III, effective June 2, 2024.

Roll Call Vote:

- Mr. Adovasio – Yes
- Mr. Biery – Yes
- Mr. Dubos – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes

Motion carried.

XIII. Citizens Comments: None

XIV. Executive Session: MOTION: 24-130 made by Mr. Dubos, seconded by Mrs. Salapata to enter into executive session for discussion regarding pending litigation.

Roll Call Vote:

- Mr. Adovasio – Yes
- Mr. Biery – Yes
- Mr. Dubos – Yes
- Mrs. Salapata – Yes
- Mr. Simon – Yes
- Mr. Messersmith – Yes

Motion carried.

MOTION: 24-131 made by Mr. Simon, seconded by Mrs. Salapata to reopen to public session.

Roll Call Vote:

Mr. Adovasio – Yes
Mr. Biery – Yes
Mr. Dubos – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried. (Closed 1:30 PM – Reopened 1:55 PM)

XV. Approval of Payment of the Bills: MOTION: 24-132 made by Mr. Biery, seconded by Mrs. Salapata to approve the payment of the bills as presented.

Roll Call Vote:

Mr. Adovasio – Yes
Mr. Biery – Yes
Mr. Dubos – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

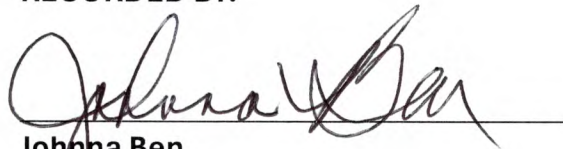
XVI. Adjournment: MOTION: 24-133 made by Mr. Adovasio, seconded by Mr. Simon to adjourn.

Roll Call Vote:

Mr. Adovasio – Yes
Mr. Biery – Yes
Mr. Dubos – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

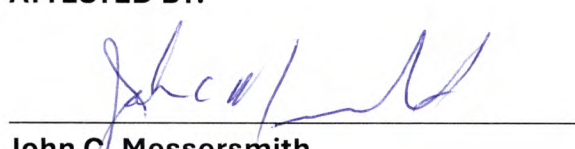
Motion carried. (Adjournment: 1:56 PM)

RECORDED BY:



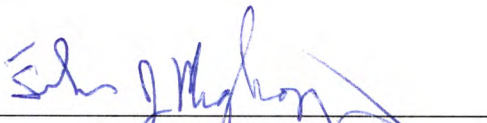
**Johnna Ben
Administrative Coordinator
Trumbull County Combined Health District**

ATTESTED BY:



**John C. Messersmith
President
Trumbull County Board of Health**

For



**Frank Migliozi, MPH, REHS
Health Commissioner and Secretary
Trumbull County Board of Health**

Health Commissioner's Report – May 22, 2024 Board of Health Meeting

1) Budget/Financial

- Attached is the monthly financial report for April 2024. The general fund was at a positive cash balance of \$676,748.22, and our all fund balance was at \$3,458,988.65.
- The 1st Half Taxes were collected, and we received \$309,379.65. This is an increase due to the new property valuations that were conducted.

2) Credit Card

- Two of the three credit cards have been renewed and will expire in 2027. The remaining credit card will expire in June of 2027.
- For the credit card transactions, please see the list of bills.

3) Vehicles

- Attached is the cost analysis for the month of April 2024 for the vehicles. The overall cost savings with the vehicles, for the month of April was \$1,640.50, with YTD savings of \$7,618.97.
- There is no update on the additional vehicles that have been ordered.

4) Building/Grounds

- As I reported last month, the reconfiguration of the nurses' offices has been completed, and all the nurses have now moved into their new space.
- A representative from Baker Bednar Snyder & Associates did do their assessment of our roof, but as yet we have not received their report.
- 911 officials and Trumbull County Maintenance Department revisited the 2nd floor within the last month, but we have not heard anything yet regarding that visit. I will continue to keep the Board updated as things develop.

5) Union/Management

- Our Health Educators have both started. Makenzie Hettrick started on April 28, 2024, and Tammi Krafft, whom you already met, started on April 14, 2024.
- Our new Help Me Grow Family Support Specialist, Toneisha Stevens, also started on May 13, 2024.

6) Policies/Procedures – Revisions

- PHE-1150 Using Wens
- ENV-1150 Unfit for Human Habitation
- ENV-1130 Drinking Water Sampling

7) Accreditation

- We are continuing to review/evaluate our policies and procedures, and as always, any revised policy will be listed on my monthly report, and any new policies will be brought before the Board for your approval.
- We are in the process of preparing documents with a narrative for each domain to be ready to submit later this year. Dan Bonacker is collecting the data and drafting a narrative for each standard and measure, and then I am reviewing each one to ensure it complies with what PHAB is looking for.

8) Other

- The CDC continues to monitor the current highly pathogenic Avian Flu that originated in cattle in Texas, which began on March 25th, and subsequently resulted in a human case. Since that time, they have now found at least 36 positive birds in 9 states, so the CDC is increasing surveillance of both cattle and birds and is concerned with the safety of farmers. The CDC is reaching out to state health departments to determine potential PPE needs for farmers and is requesting that they assist in distribution of information to farm worker organizations. There is a heightened concern in this scenario as there is closer interaction with farmers and cattle, thus it has the potential to spread to humans.

TRUMBULL COUNTY COMBINED HEALTH DISTRICT
FINANCIAL REPORT
As of April 30, 2024

| FUND | BUDGET | APRIL REV | APRIL EXP | REVENUE | YEAR TO DATE EXPENDITURES | REV - EXP | REMAINING BUDGET | % REMAINING | CALENDAR REMAINING | FUND CASH BALANCE |
|--------------------------|-----------------|---------------|---------------|---------------|------------------------------|-----------------|---------------------|----------------|-----------------------|----------------------|
| GENERAL FUND 950 | \$ 3,212,291.17 | \$ 341,452.74 | \$ 252,955.41 | \$ 758,435.67 | \$ 1,050,641.20 | \$ (292,205.53) | \$ 2,161,649.97 | 67.29% | 75.00% | \$ 676,748.22 |
| FOOD SERV FUND 951 | \$ 376,500.00 | \$ 19,278.26 | \$ 28,124.71 | \$ 319,585.72 | \$ 111,837.34 | \$ 207,748.38 | \$ 264,662.66 | 70.30% | 75.00% | \$ 319,904.50 |
| CAR SEAT FUND 955 | \$ 8,921.02 | \$ - | \$ 530.00 | \$ - | \$ 2,789.32 | \$ (2,789.32) | \$ 6,131.70 | 68.73% | 75.00% | \$ 4,630.82 |
| TBD FUND 956 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 100.00% | 75.00% | \$ - |
| PARKS/CAMPS FUND 958 | \$ 8,000.00 | \$ 2,607.84 | \$ - | \$ 2,607.84 | \$ - | \$ 2,607.84 | \$ 8,000.00 | 100.00% | 66.67% | \$ 7,010.46 |
| PRIV WATER SYS FUND 959 | \$ 40,737.67 | \$ 5,978.50 | \$ 1,909.33 | \$ 19,616.00 | \$ 7,677.65 | \$ 11,938.35 | \$ 33,060.02 | 81.15% | 66.67% | \$ 61,027.53 |
| POOLS FUND 960 | \$ 29,350.00 | \$ 14,999.00 | \$ 402.00 | \$ 14,999.00 | \$ 402.00 | \$ 14,597.00 | \$ 28,948.00 | 98.63% | 66.67% | \$ 15,258.00 |
| TOBACCO ENFORCE 962 | \$ 10,350.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 10,350.00 | 100.00% | 66.67% | \$ 10,350.00 |
| REIMB SWD FUND 970 | \$ 20,000.00 | \$ - | \$ - | \$ 5,650.00 | \$ - | \$ 5,650.00 | \$ 20,000.00 | 100.00% | 66.67% | \$ 6,500.00 |
| CD&D FUND 972 | \$ 916,800.00 | \$ 66,995.20 | \$ 103,745.33 | \$ 345,015.20 | \$ 293,317.37 | \$ 51,697.83 | \$ 623,482.63 | 68.01% | 66.67% | \$ 820,544.18 |
| HSSTS PROGRAM FUND 974 | \$ 1,258,750.00 | \$ 108,540.29 | \$ 90,078.42 | \$ 612,676.45 | \$ 370,419.55 | \$ 242,256.90 | \$ 888,330.45 | 70.57% | 66.67% | \$ 708,912.80 |
| GRND WTR MONT FUND 975 | \$ 72,273.87 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 72,273.87 | 100.00% | 66.67% | \$ 72,273.87 |
| TB CONTROL UNIT FUND 979 | \$ 78,243.96 | \$ - | \$ 9,769.94 | \$ 330.00 | \$ 20,112.33 | \$ (19,782.33) | \$ 58,131.63 | 74.30% | 66.67% | \$ 68,644.14 |
| GRANTS | \$ 1,800,434.24 | \$ 99,999.44 | \$ 74,280.33 | \$ 579,479.04 | \$ 212,157.08 | \$ 367,321.96 | \$ 1,588,277.16 | | \$ | \$ 687,184.13 |
| TBD FUND 952 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 100.00% | 66.67% | \$ - |
| TBD FUND 953 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 100.00% | 66.67% | \$ - |
| TUPCP FUND 954 | \$ 132,000.00 | \$ - | \$ 3,018.53 | \$ 28,840.90 | \$ 8,569.38 | \$ 20,271.52 | \$ 123,430.62 | 93.51% | 66.67% | \$ 36,502.27 |
| MQT FUND 954-4911 | \$ 30,000.00 | \$ 1,330.00 | \$ 471.11 | \$ 6,440.00 | \$ 1,236.59 | \$ 5,203.41 | \$ 28,763.41 | 95.88% | 66.67% | \$ 28,457.35 |
| HW FUND 954-4912 | \$ 55,000.00 | \$ 8,875.00 | \$ 14,250.00 | \$ 21,250.00 | \$ 28,500.00 | \$ (7,250.00) | \$ 26,500.00 | 48.18% | 66.67% | \$ 375.00 |
| IH FUND 957 | \$ - | \$ 22,500.00 | \$ - | \$ 40,500.00 | \$ 3,000.00 | \$ 37,500.00 | \$ (3,000.00) | 100.00% | 66.67% | \$ 37,500.00 |
| NACCHO VE 961 | \$ 100,000.00 | \$ - | \$ 12,546.68 | \$ 42,500.00 | \$ 37,707.36 | \$ 4,792.64 | \$ 62,292.64 | 62.29% | 66.67% | \$ 4,792.64 |

TRUMBULL COUNTY COMBINED HEALTH DISTRICT
FINANCIAL REPORT
As of April 30, 2024

| FUND | BUDGET | APRIL REV | APRIL EXP | REVENUE | YEAR TO DATE EXPENDITURES | REV - EXP | REMAINING BUDGET | % REMAINING | CALENDAR REMAINING | FUND CASH BALANCE |
|-------------------|------------------------|----------------------|----------------------|------------------------|------------------------------|----------------------|------------------------|----------------|-----------------------|------------------------|
| GVO FUND 963 | \$ 51,140.00 | \$ 10,696.00 | \$ 310.84 | \$ 21,521.00 | \$ 1,316.16 | \$ 20,204.84 | \$ 49,823.84 | 97.43% | 66.67% | \$ 33,882.84 |
| EO FUND 964 | \$ 354,000.00 | \$ 27,386.11 | \$ 2,414.90 | \$ 237,185.32 | \$ 36,480.10 | \$ 200,705.22 | \$ 317,519.90 | 89.69% | 66.67% | \$ 224,261.48 |
| NALOXONE FUND 965 | \$ 81,000.00 | \$ - | \$ 3,000.00 | \$ - | \$ 3,000.00 | \$ (3,000.00) | \$ 78,000.00 | 96.30% | 66.67% | \$ 32,584.19 |
| WF FUND 966 | \$ 485,000.00 | \$ - | \$ 3,476.99 | \$ - | \$ 3,986.98 | \$ (3,986.98) | \$ 481,013.02 | 99.18% | 66.67% | \$ 114,197.18 |
| TBD FUND 967 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 100.00% | 66.67% | \$ - |
| RHWP FUND 968 | \$ 90,000.00 | \$ 6,340.00 | \$ 15,340.00 | \$ 20,840.00 | \$ 27,340.00 | \$ (6,500.00) | \$ 62,660.00 | 69.62% | 66.67% | \$ (300.00) |
| HY FUND 969 | \$ 110,250.00 | \$ 3,750.00 | \$ 16,537.50 | \$ 32,575.00 | \$ 49,612.50 | \$ (17,037.50) | \$ 60,637.50 | 55.00% | 66.67% | \$ 17,714.25 |
| PHEP FUND 971 | \$ 134,168.00 | \$ 9,392.00 | \$ 2,913.78 | \$ 55,009.00 | \$ 10,915.81 | \$ 44,093.19 | \$ 123,252.19 | 91.86% | 66.67% | \$ 66,418.19 |
| TBD FUND 973 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 100.00% | 66.67% | \$ - |
| CHC FUND 976 | \$ 132,876.24 | \$ 8,847.33 | \$ - | \$ 64,334.82 | \$ - | \$ 64,334.82 | \$ 132,876.24 | 100.00% | 66.67% | \$ 77,957.94 |
| CFK FUND 977 | \$ 45,000.00 | \$ 883.00 | \$ - | \$ 8,483.00 | \$ 492.20 | \$ 7,990.80 | \$ 44,507.80 | 98.91% | 66.67% | \$ 12,840.80 |
| TBD FUND 978 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 100.00% | 66.67% | \$ 0.00 |
| TOTAL | \$ 7,832,651.93 | \$ 659,851.27 | \$ 561,795.47 | \$ 2,658,394.92 | \$ 2,069,353.84 | \$ 589,041.08 | \$ 5,763,298.09 | 73.58% | 66.67% | \$ 3,458,988.65 |

APR 1, 2024 TO APR 30, 2024

| VEHICLE | MILEAGE | MILEAGE RATE | TOTAL \$ |
|--------------------------------|---------|------------------|--------------------|
| 1 | 1767 | \$ 0.670 | \$ 1,183.89 |
| 2 | 1199 | \$ 0.670 | \$ 803.33 |
| 3 | 1807 | \$ 0.670 | \$ 1,210.69 |
| 4 | 1241 | \$ 0.670 | \$ 831.47 |
| 5 | 1083 | \$ 0.670 | \$ 725.61 |
| 6 | 1620 | \$ 0.670 | \$ 1,085.40 |
| 7 | 1217 | \$ 0.670 | \$ 815.39 |
| 8 | 1553 | \$ 0.670 | \$ 1,040.51 |
| 10 | 1235 | \$ 0.670 | \$ 827.45 |
| TOTAL | | 12722 | \$ 8,523.74 |
| GAS @25 MPG | 508.88 | \$2.86 / GAL | \$ 1,455.40 |
| MAINTENANCE / REPAIRS | | | \$ 1,977.26 |
| NEW ESCAPE (60 MONTHS) | | \$29,561.50 EACH | \$ 492.69 |
| SIX NEW VEHICLES (60 MONTHS) | | \$15,303.00 EACH | \$ 1,530.30 |
| INSURANCE \$10,606.00 per year | | | \$ 883.83 |
| TWO NEW VEHICLES (60 MONTHS) | | \$16,312.98 EACH | \$ 543.77 |
| TOTAL EXPENSES | | | \$ 6,883.24 |
| TOTAL MONTHLY SAVINGS | | | \$ 1,640.50 |
| 2024 YTD SAVINGS | | | \$ 7,618.97 |

Trumbull County Combined Health District
Nursing Department Board Report

Board of Health Report May 22, 2024 for April 2024

- Attached are the April 2024 Overdose Report, April 2024 Project DAWN Report, April 2024 Influenza Report and April 2024 Animal Bite Report.
- The Nursing Division has been participating in numerous outreach activities to promote the numerous programs we offer including Help Me Grow, Moms Quit for Two, Tobacco Quit Line, Project DAWN/Narcan, Deterra Bags, Car Seat and Cribs for Kids classes, and Immunizations.
- Epidemiology is currently monitoring for Lyme Disease, measles, and potential other LTACH-related outbreaks. TCCHD Epidemiology is part of the NEO MDRO Coalition and receives monthly updates, guidance and recommendations. Educational materials have been disseminated to several vulnerable populations in Trumbull County.

Nursing Division Staff Report:

| <i>Reported Communicable Disease Cases for April 2024</i> | |
|---|------------|
| Campylobacter | 2 |
| Chlamydia | 24 |
| Covid | 67 |
| CPO (CP-CRE) | 3 |
| Gonococcal | 6 |
| Hepatitis A | 1 |
| Hepatitis B | 4 |
| Hepatitis C | 25 |
| Influenza-associated hospitalization | 1 |
| Legionella | 1 |
| Lyme | 3 |
| Meningitis (aseptic/viral) | 1 |
| Meningitis (bacterial, not. N. meningitidis) | 3 |
| Salmonella | 3 |
| Strep Group A (invasive) | 3 |
| Strep Pneumonia | 3 |
| TOTAL | 154 |

Trumbull County Combined Health District
Nursing Department Board Report

| Month April 2024 | | |
|-------------------------------|---|---|
| Nursing Programs | # of Services Provided | Notes |
| BCMh | 2 | 2 new referrals received |
| Health Fairs/Presentations | 5 | Cortland Rotary Club = 1 KSU Nursing Students = 1 Cortland Celestial Event = 1 OneHealth Ohio Mobile Unit = 1 BCC Storytime Event = 1 |
| Car Seat Classes | 2 classes + HV = 12 car seats distributed | TCCHD and St. Joe's at the Mall 2 classes = 10 seats HMG HV = 2 seats |
| Children Immunization Clinics | 4 clinics | TCCHD = 0 seen Mespo = 10 walk-in W. Farmington = 0 seen BCC = 0 seen |
| Adult Immunization Clinics | 2 clinics | TCCHD = 0 seen BCC = 0 seen |
| TB Testing | 0 | |
| Pregnancy Testing | 0 | |
| TB Clinic Appointments | 2 patients seen | |
| Cribs for Kids | 2 classes + outreach = 14 cribs distributed | 2 classes = 9 CSB = 2 St. Joe's = 1 TCCHD walk-in = 2 |

| HOME VISITING PROGRAMS MONTH April 2024 | | | |
|--|---|--|--------------------------------------|
| HMG – Maximum Cases – 85 | | | |
| Kept/Un-kept visits | | | |
| Home Visiting Programs | Caseload Beginning of Month Cases/Referrals | Case Load End of Month Cases/Referrals | # of Home Visits Kept/Un-Kept Visits |
| HMG | 58/2 | 59/1 | 102/20 |

Project DAWN

April 2024

Kits from the Health Dept.: 29

Kits from Mail Order: 3

*Breakdown of Mail Order Requests:

Newton Falls-2 Warren-1

NaloxBoxes: 0

People Trained: 29

Successful: 0

Unsuccessful: 0

First Responder Refills: 0

*First Responder Kits Used: 0

Successful: 0

Unsuccessful: 0

Totals Year to Date:

Kits from the Health Dept.: 279

Kits from Mail Order: 26

People Trained: 158

NaloxBoxes: 5

Successful: 0

Unsuccessful: 0

First Responder Refills: 46

First Responder Kits Used: 13

Successful: 11

Unsuccessful: 2

*When individuals obtain kits through the online training, they can request 1 or 2 kits to be mailed to their home.

*Refills will now be counted as a kit. ODH counts them as kits so they will be included in the total number of kits and will no longer be separated as refills.



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Trumbull County Combined Health District

194 W. Main St.
Cortland, OH 44410

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Frank J. Migliozi, MPH, REHS, Health Commissioner

April 2024



| Zip Code | Number | Percent | Age Range | Number | Percent | Days of the Week | Number | Percent |
|----------|--------|---------|-----------|--------|---------|------------------|--------|---------|
| 44402 | 1 | 0.69% | 0-19 | 8 | 5.52% | Monday | 20 | 13.79% |
| 44403 | 1 | 0.69% | 20-30 | 39 | 26.90% | Tuesday | 22 | 15.17% |
| 44404 | 1 | 0.69% | 31-40 | 51 | 35.17% | Wednesday | 20 | 13.79% |
| 44410 | 8 | 5.52% | 41-50 | 20 | 13.79% | Thursday | 20 | 13.79% |
| 44417 | 1 | 0.69% | 51-60 | 14 | 9.66% | Friday | 23 | 15.86% |
| 44418 | 0 | 0.00% | 61-70 | 10 | 6.90% | Saturday | 22 | 15.17% |
| 44420 | 12 | 8.28% | 71-90 | 3 | 2.07% | Sunday | 18 | 12.41% |
| 44425 | 6 | 4.14% | Total | 145 | 100.00% | Total | 145 | 100.00% |
| 44428 | 4 | 2.76% | | | | | | |
| 44430 | 4 | 2.76% | Gender | Number | Percent | | | |
| 44437 | 4 | 2.76% | Male | 80 | 55.17% | | | |
| 44438 | 6 | 4.14% | Female | 65 | 44.83% | | | |
| 44439 | 0 | 0.00% | Total | 145 | 100.00% | 2023 Months | Number | Percent |
| 44440 | 1 | 0.69% | | | | January | 40 | 27.59% |
| 44444 | 4 | 2.76% | | | | February | 40 | 27.59% |
| 44446 | 15 | 10.34% | | | | March | 33 | 22.76% |
| 44450 | 0 | 0.00% | | | | April | 32 | 22.07% |
| 44453 | 0 | 0.00% | | | | May | | 0.00% |
| 44470 | 2 | 1.38% | | | | June | | 0.00% |
| 44473 | 1 | 0.69% | | | | July | | 0.00% |
| 44481 | 4 | 2.76% | | | | August | | 0.00% |
| 44482 | 0 | 0.00% | | | | September | | 0.00% |
| 44483 | 25 | 17.24% | | | | October | | 0.00% |
| 44484 | 17 | 11.72% | | | | November | | 0.00% |
| 44485 | 28 | 19.31% | | | | December | | 0.00% |
| 44491 | 0 | 0.00% | | | | Total | 145 | 100.00% |
| Total | 145 | 100.00% | | | | | | |

Ohio Local Health Department Survey of Reported Animal (Mammal) Bite/Rabies Exposure Events

For Year: 2024

Person Completing Form: APRIL

Phone: 1-330-675-2590

| List health jurisdictions covered below | Jurisdiction (County, City or Combined) |
|--|---|
| 1 <u>TRUMBULL COUNTY COMBINED HEALTH</u> | _____ |
| 2 _____ | _____ |
| 3 _____ | _____ |
| 4 _____ | _____ |
| 5 _____ | _____ |

| SPECIES OR ANIMAL GROUP | HUMAN EXPOSURE EVENTS | | 3. OTHER RABIES EXPOSURE EVENTS | 4. TOTAL EVENTS | 5. TOTAL PERSONS EXPOSED | 6. TOTAL PERSONS STARTING PEP |
|--------------------------|-----------------------|-------------|---------------------------------|-----------------|--------------------------|-------------------------------|
| | 1. BITES | 2. NON-BITE | | | | |
| BAT | 0 | 0 | 0 | | 0 | 0 |
| CAT | 0 | 0 | 0 | | 0 | 0 |
| DOG | 6 | 0 | 0 | 6 | 6 | 0 |
| FERRET | 0 | 0 | 0 | | 0 | 0 |
| LIVESTOCK | 0 | 0 | 0 | | 0 | 0 |
| OTHER DOMESTIC | 0 | 0 | 0 | | 0 | 0 |
| OTHER WILD | 0 | 0 | 0 | | 0 | 0 |
| RACCOON | 0 | 0 | 0 | | 0 | 0 |
| RODENT/RABBIT (DOMESTIC) | 0 | 0 | 0 | | 0 | 0 |
| RODENT/RABBIT (WILD) | 0 | 0 | 0 | | 0 | 0 |
| SKUNK | 0 | 0 | 0 | | 0 | 0 |
| TOTAL | 6 | 0 | 0 | 6 | 6 | 0 |

Electronic submission of the excel file by Email is preferred.

Please rename the file with your health department name before submitting.

In columns 1, 2, 3, 5 and 6 enter a **number or zero**. Count each event only once.

See the Animal Bite Survey Instructions file for definitions of events and exposures

Please send to: Zoonotic Disease Program
Bureau of Infectious Diseases
Ohio Department of Health
35 E Chestnut St., 6th Floor
Columbus, OH 43215 Fax: (614) 564-2456
Email zoonoses@odh.ohio.gov

Trumbull County Combined Health District
Nursing Department Board Report

ACRONYMS

TCCHD: TRUMBULL COUNTY COMBINED HEALTH DISTRICT

ODH: OHIO DEPARTMENT OF HEALTH

CDC: CENTER FOR DISEASE CONTROL

ODRS: OHIO DISEASE REPORTING SYSTEM

DAWN: DEATHS AVOIDED WITH NALOXONE

CFK: CRIBS FOR KIDS

GVO: GET VACCINATED OHIO

PHEP: PUBLIC HEALTH EMERGENCY PLAN

HMG: HELP ME GROW

MQT: MOMS QUIT FOR TWO

BCMh: BUREAU OF CHILDREN WITH MEDICAL HANDICAPS

TUPCP: TOBACCO USE PREVENTION & CESSATION PROGRAM

MDRO: MULTIDRUG-RESISTENT ORGANISMS

LTACH: LONGTERM ACUTE CARE HOSPITAL



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Frank J. Migliozi, MPH, REHS, Health Commissioner



Kristofer J. Wilster, MPH, REHS *KJW*
Director of Environmental Health Report
May 22, 2024

- Permits & Applications for April 2024:
 - Residential Septic 47
 - Private Water Systems 19
 - Plumbing – Residential 44
 - Plumbing – Commercial 7
 - Real Estate Applications 39

- Inspections for April 2024:

| | |
|--|--|
| <ul style="list-style-type: none"> - Private Water Systems 29 - Plumbing 56 - Manufactured Home Parks 2 - Schools 12 - Public Pools/Spas 11 - Tattoo & Body Piercing 3 - Campgrounds 0 - Food Service Operations 101 - Food Service Mobile Units 33 - Food Service Temporary Units 6 - Retail Food Establishments 74 - Mosquito Investigations 0 - Institution Inspections 0 - Nuisances Sewage 18 | <ul style="list-style-type: none"> - Nuisances – Solid Waste 43 - Nuisances – Housing 20 - Nuisances – Grass 0 - Rodent Control (Complaints) 0 - Real Estate Evaluations 138 - Residential Sewage 220 - O & M Sampling 347 - Semi-Public Sewage Systems 18 - Solid Waste Landfill 0 - C&DD 5 - Smoking Investigations 0 - Water Sampling and Baseline Sampling of Water for Oil & Gas Drilling 29 - Other: Accreditation 177 Hrs. |
|--|--|

- Administrative Hearings Scheduled for April 2024:

| | |
|--|--|
| <ul style="list-style-type: none"> - Private Water Systems 0 - Solid Waste 0 - Sewage Complaints 0 - Point of Sale 0 - Real Estate 21 | <ul style="list-style-type: none"> - Sewage 20 - Sewer Tie Ins 4 - Animal Complaints 0 - O & M 0 - Other: 0 |
|--|--|

- Administrative Hearing Outcomes for April 2024:

| | |
|---|--|
| <ul style="list-style-type: none"> - Complied 11 - Consent to Board Order 6 - No Shows – F & O Issued 21 | <ul style="list-style-type: none"> - Vacant 6 - Table 0 - Cancelled 1 |
|---|--|

**Board's Findings Orders Update
TCCHD**

| Last Name | First Name | Violation Address | Township | Program/Type | Date of Board Meeting | Findings & Orders | Time-frame | Status |
|---------------------|-----------------|--------------------------|---------------|--------------|-----------------------|-------------------|------------|---------|
| Ramer | Jory & Jennifer | 2803 Ridge | Fowler | Sewage | 4/10/24 | Consent | | |
| Hogue | Randy & Dawn | 5995 Everett Hull | Hartford | Sewage | 4/10/24 | F&O | 90 days | Pending |
| Chapline | Phillip A. | 2906 Cadwallader Sonk Rd | Bazetta | Sewage | 4/10/24 | F&O | 90 days | Pending |
| Miller | James & Naomi | 8960 Girdle | Mespo | Sewage | 4/10/24 | F&O | 90 days | Pending |
| Henry | Jennifer | 4790 Phillips Rice | Bazetta | Sewage | 4/10/24 | F&O | 90 days | Pending |
| Levan | Bruce & Janice | 3613 St Rt 88 | Johnston | Sewage | 4/10/24 | Consent | | |
| Hrabowy | Harold & Sandra | 2600 Tibbetts Wick | Liberty | Sewage | 4/10/24 | F&O | 120 days | Pending |
| Byler | Elmer & Nancy | 10221 Creaser | Bloomfield | Sewage | 4/10/24 | Complied | | |
| Whitacre | Stephen | 1802 Warner | Weathersfield | Sewage | 4/10/24 | Complied | | |
| DeScenna | Robert | 3051 Cadwallader Sonk | Fowler | Sewage | 4/10/24 | Complied | | |
| Stutzman | Emery | 4009 GP Easterly | Southington | Sewage | 4/10/24 | Complied | | |
| Bauer | Gary & Cynthia | 5858 Amy Boyle | Brookfield | RE Upgrade | 4/16/24 | Tabled | 30 days | Pending |
| Reloge | Marcus & Laura | 1231 Sharon Hogue | Brookfield | RE Upgrade | 4/16/24 | F&O | 90 days | Pending |
| Fisher | Daniel & Saloma | 8856 State Route 534 | Mesopotamia | RE Upgrade | 4/16/24 | | | |
| Gingerich | Jacob & Betty | 4615 Stroup Hickox Rd. | Southington | RE Upgrade | 4/16/24 | | | |
| Troyer | John & Mariam | 2656 St. Rt. 88 | Bristol | Sewage | 4/16/24 | Tabled | 60 days | Pending |
| Martin | Coretta | 6952 Thompson Clark | Bristol | Sewage | 4/16/24 | Tabled | 75 days | Pending |
| Vargo | John | 869 Bedford Rd. | Brookfield | Sewage | 4/16/24 | F&O | 90 days | Pending |
| Szabo | William | 248 High | Farmington | STI | 4/17/24 | Complied | | |
| Sotera | Craig | 303 High | Farmington | STI | 4/17/24 | Complied | | |
| Voss | James | 235 Main | Farmington | STI | 4/17/24 | New Owners | | |
| Jacques/Elwood | Nicole / Larry | 168 Third | Farmington | STI | 4/17/24 | Complied | | |
| Moon | Jessamyn | 3605 Palmyra | Warren | Sewage | 4/17/24 | F&O | 90 days | Pending |
| Weaver | William & Amy | 2148 Leiby Osborne | Southington | Sewage | 4/17/24 | Consent | 90 days | Pending |
| Bates | Darla | 327 Mackey | Vienna | Sewage | 4/17/24 | Consent | | |
| Curl | David | 1963 Warner | Hubbard | RE | 4/22/24 | F&O | 90 days | Pending |
| Gingerich | Daniel/Martha | 6875 Morrell Ray | Mecca | RE | 4/22/24 | Complied | | |
| VanAlphen | Victor | 5589 N. Park Ext | Champion | RE | 4/22/24 | Complied | | |
| Miller | Mary/Elizabeth | 5535 Old State | Farmington | RE | 4/22/24 | Complied | | |
| Yoder | Sarah & John | 8953 N. Girdle | Mespo | RE | 4/22/24 | F&O | 90 days | Pending |
| Frey | Norman & Katie | 4194 Herner Countyline | Southington | RE | 4/22/24 | Consent | 90 days | Pending |
| Hershberger/Detweil | Raymond/Ruthie | 4194 Herner Countyline | Southington | RE | 4/22/24 | F&O | 90 days | Pending |
| Klein | Joseph | 7234 Stewart Sharon Rd | Brookfield | RE | 4/30/24 | F&O | 90 days | Pending |
| Kohlman | Lee/Krystal | 9895 Dennison Ashtabula | Greene | RE | 4/30/24 | Tabled | 14 days | Pending |
| Nagy | William/Lynn | 3251 Beechwood | Hubbard | RE | | F&O | 30 days | Pending |
| Charles | Patricia | 3394 Franklin | Hubbard | RE | | F&O | 60 days | Pending |
| Dubose/Miller | Taylor/Cody | 1403 W. Liberty | Liberty | RE | | F&O | 30 days | Pending |
| Miller/Yoder | Billy/Anna | 9291 Girdle | Mespo | RE | | Complied | | |
| Union Property LLC | | 1183 Lane West | Warren | RE | | F&O | 30 days | Pending |
| Goberfish | Alexis | 611 Orris | Warren | RE | | F&O | 30 days | Pending |
| Wengerd | Merlin/Sylvia | 9861 Penniman | Bloomfield | RE | | F&O | 90 days | Pending |
| Ellis | Dayna | 345 Bonnie Brae | Vienna | RE | | F&O | 90 days | Pending |



Trumbull County Combined Health District

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Frank J. Migliozi, MPH, REHS, Health Commissioner



Grants Coordinator Report Jenna Amerine, MPH, CHES May 2024

Breast and Cervical Cancer (BCCP)- Community Health Worker (HW) - \$55,000

- June 30, 2023 – June 29, 2024
- Billed \$4,125.00 for April 2024.
- Submitted monthly program report.

COVID-19 Bridge Vaccination (CB24) - \$75,067

- September 18, 2023 – December 31, 2024
- Billed \$0 for April 2024.
- No program report due this month.

COVID-19 Enhanced Operations (EO23) - \$354,826.76

- August 1, 2023 – July 31, 2024
- Billed \$10,365.68 for April 2024
- Submitted monthly program report.
- Submitted application for additional funds through December 2025.

Creating Healthy Communities (CHC) - \$95,000

- January 1, 2024 – September 30, 2024
- Billed \$8,825.89 for April 2024.
- Submitted quarterly program report.
- Submitted FY2025 Application.

Cribs for Kids (CFK) - \$45,000

- October 1, 2023 – September 30, 2024
- Billed \$3,100.00 for April 2024.
- Submitted monthly program report.

Get Vaccinated Ohio (GVO) - \$61,444

- July 1, 2023– June 30, 2024
- Billed \$6,766.00 for April 2024.
- Submitted monthly program report.
- Submitted budget revision.

Improving Vaccine Access, Education, and Outreach Through Faith-Based Partnerships - \$100,000

- October 1, 2023 – September 30, 2024
- Billed \$0 for April 2024.
- No program report due this month.

Integrated Harm Reduction (IH) - \$81,000

- September 30, 2023 – September 29, 2024
- Billed \$0 for April 2024.
- No program report due this month.

Moms Quit for Two (MQT) - \$21,680

- July 1, 2023 – June 30, 2024
- Billed \$1,015.00 for April 2024.
- Submitted monthly program report.
- Submitted budget revision.

Public Health Emergency Preparedness (PHEP) - \$134,168

- July 1, 2023 – June 30, 2024
- Billed \$5,367.00 for April 2024.
- No program report due this month.

Public Health Workforce (WF23) - \$550,000

- July 1, 2023 – November 30, 2027
- Billed \$12,665.28 for April 2024.
- No program report due this month.

Regional Prevention and Linkage to Care Collaborative w/Summit County (RL) - \$100,000

- January 1, 2024 – August 31, 2024
- Billed \$0 for April 2024.
- No program report due this month.

Reproductive Health and Wellness (RHWP) - \$80,000

- April 1, 2023 – March 31, 2024
- Billed \$2,660.00 for April 2024.
- Submitted monthly program report.
- Submitted final expenditure report.

Reproductive Health and Wellness (RHWP) - \$90,000

- April 1, 2024 – March 31, 2025
- Billed \$7,290.00 for April 2024.
- Submitted monthly program report.
- Submitted FY25 special conditions.

Services for Homeless Youths and Homeless Pregnant Youths- \$110,200

- July 1, 2023 – June 30, 2024
- Billed \$6,575.00 for April 2024.
- Submitted monthly program report.

Tobacco Use Prevention and Cessation (TUPCP) - \$132,000

- July 1, 2023 – June 30, 2024
- Billed \$250.00 for April 2024.
- No program report due this month.

Total Grants Amount Billed for April 2024 - \$69,004.85

Grant Coordinator Updates:

- Submitted Trumbull County Deterra Direct Mail Project application with One Ohio Recovery Foundation.



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Frank J. Migliozi, MPH, REHS, Health Commissioner



Date: 5/15/2024

To: Trumbull County Combined Health District Board

From: Dan Bonacker, MPH, EHSIT, Accreditation Coordinator

RE: Board Report (5/22/2024)

-
- **Accreditation:**
 - **Strategic Plan (S.P.):**
 - After meeting with Steve Pelton of hChoices on 4-30-2024 regarding the wellness hub, the TCCHD will continue to utilize the hub as a corporate wellness platform for information and resource sharing and dissemination to the people of Trumbull County
 - The monitoring component of the strategic plan has been completed and added to the current strategic plan. This component is with the board packet and awaits final board approval.
 - **Performance Management (PM):**
 - The performance management objectives for the 1st quarter of 2024 are finished and posted in the communal area (mail room) of the TCCHD for all to view at will. They are also included with the board packet.
 - **Re-Accreditation Modules:**
 - I have continued to work on the PHAB (Public Health Accreditation Board) Re-Accreditation modules to learn and continue to adhere to the new process for re-accreditation. I have concluded the domain modules, and I am now working on the reaccreditation submittal process and documentation preparation.
 - I have finished Domain 1 entirely based on the amendments Frank provided. The documentation is archived and prepared for submittal once our PHAB application is approved, and we are given the go ahead to begin submitting documentation.
 - Domain 2 Documentation is currently ongoing.
 - I am still working on building domain teams for each domain.
 - **Workforce Development (WFD):**
 - The working knowledge videos are still being discussed with the formulation of possible disclaimer use, and which topics can be covered in such a format.
 - A health equity training course for the entire county was offered on 4-19-2024, along with several training topics relevant to our workforce development

training matrix for TCCHD personnel only. Topics included policy and procedures, and strategic planning.

- The cultural calendar for May of 2024 has been posted to the communal area near room 11/media room near the mailboxes.
- **Quality Improvement (QI):**
 - A new QI project (Kaizen Blitz) regarding the revamping of our employee orientation checklist, and manual forewords was proposed recently, and the project will begin tentatively during the final week of May.
- **Community Health Assessment/Community Health Improvement Plan (CHA/CHIP):**
 - The TCCHD, in collaboration with the Monument of Faith Ministries and One Health Ohio did hold the initial mobile health unit rollout on 4-25-24. Approximately 20 individuals were screened for high blood pressure and BMI.
 - The TCCHD and the Trumbull County Planning Commission (TCPC) met with ESRI (the company that sells ArcGIS software) on 4-24-24, and 5-2-24. The TCCHD, with help from the TCPC will acquire an ArcGIS account to facilitate the Access to Care project for both the document and web app that will be available to all Trumbull County residents.



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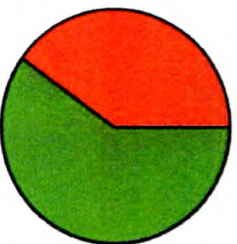
Performance Management Objective (Quality)

Data Sources: Internal Documents

Program Supervisor: E Heckman, F. Migliozzi
Email: heswamm@co.trumbull.oh.us; hemiglio@co.trumbull.oh.us
Person Responsible: D. Bonacker, Jan C., Shannon W., E. Clark, J. Francis
Data Model Utilized: Tabulation of metrics
Email: hebonack@co.trumbull.oh.us; hechicke@co.trumbull.oh.us; heclark@co.trumbull.oh.us;
 hefranci@co.trumbull.oh.us; shannon.weilacher@co.trumbull.oh.us;

Division: Administration and Nursing
Data Collected: Quarterly

| Objectives | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | Quarter | Metric(s) Measured | Increase (+) / Decrease (-) / Level (=) <small>*From Previous Quarter, by %</small> | Annual Target | Target Status |
|---|--------|--------|--------|--------|--------|---------|--|--|---------------|----------------|
| | | | | | | | | | | |
| Increase median Days Reporting Lag for Selected Diseases by 75% annually. (Ericka Clark) | X | | | | | 1 | See attached table | 89% | -75% | On Target. |
| Increase the # of health equity modalities utilized within TCCHD intervention approaches by 1 annually. (Dan Bonacker) | X | | | | | 1 | The TCCHD hosted a health equity event on 4-19-2024. | 100% | 1 | Met. |
| Increase the # of families seeking and obtaining Safe Sleep Kits by 75 annually. (Jan Chickering) | X | | | | | 1 | Number of safe sleep kits distributed. (24 given out so far). | 24% | 75 | On Target. |
| Increase the # of families seeking and obtaining Car Seats for children by 75 annually. (Jennifer Francis) | X | | | | | 1 | Number of car seats distributed. (10 given out so far). | 10% | 75 | Not on Target. |
| Increase the # of Trumbull County Residents requesting Tobacco Cessation Services by 75 annually. (Shannon Weilacher) | X | | | | | 1 | Number of tobacco cessation cards distributed. (0 distributed so far). | 0% | 75 | Not on Target. |



Green Yellow Red

4/16/2024

Median Reporting Time for Communicable Diseases

Time Period: January 1, 2024 - March 30, 2024

| Disease | Median Days |
|--|--------------------|
| Campylobacteriosis | 2 |
| Cryptosporidiosis | 127** |
| E. coli O157:H7 and shiga toxin-producing (STEC) E. coli | 1 |
| Giardiasis | * |
| Influenza-associated hospitalization | 3 |
| Legionnaires' disease | 1 |
| Pertussis | * |
| Salmonellosis | 1 |
| Shigellosis | 1 |

*0 cases reported during time frame specified

**case reported to ODH/TCCHD untimely/outside of typical parameters

Performance Management Objective (Service)



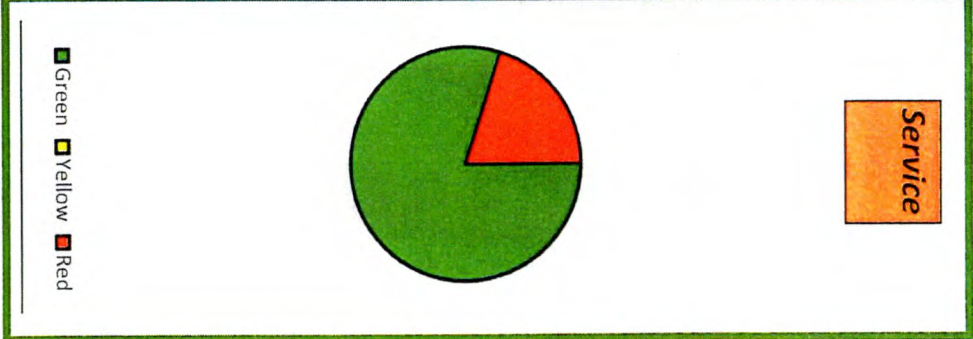
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Program Supervisor: K. Wilster, F. Migliozi
Data Sources: Internal Documents
Email: hemiglio@co.trumbull.oh.us; hewliste@co.trumbull.oh.us
Person Responsible: D. Bonacker, J. Amerine, J. Francis, K. Wilster **Data Model Utilized:** Tabulation of metrics
Email: hebonack@co.trumbull.oh.us; heamerin@co.trumbull.oh.us; hefranci@co.trumbull.oh.us

Division: Administration, Environmental, and Nursing **Data Collected:** Quarterly

| Objectives | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | Quarter | Metric(s) Measured | Increase (+) / Decrease (-) / Level (=) <small>* From Previous Quarter, by %</small> | Annual Target | Target Status |
|--|--------|--------|--------|--------|--------|---------|---|---|---------------|---------------|
| | | | | | | | | | | |
| Increase the # of preventative disease referrals made to the appropriate agency by 2 annually. (Dan Bonacker) | | | X | | | 1 | The YMCA and Trumbull County Board of Developmental Disabilities have been contacted thru our Live Well Trumbull hub. | 100% | 2 | Met. |
| Increase the % of Facilities Licensed Under the Food Service Program that are Surveyed for Customer Service Satisfaction by 3% annually. (Kris Wilster) | | | X | | | 1 | 50 customer satisfaction survey cards have been given to 3 food service employees for distribution. | 33% | 3% | On target. |
| Increase the # of external preventative disease services uploaded to the TCCHD digital dissemination platforms by 2 annually. (Dan Bonacker) | | | X | | | 1 | Mercy Health and the TCCHD currently offer preventative disease services on the Live Well Trumbull hub. | 100% | 2 | Met. |
| Increase the % of Homeowners with Private Water Systems (PWS) that are Surveyed for Customer Service Satisfaction by 3% annually. (Kris Wilster) | | | X | | | 1 | 0 customer satisfaction survey cards have been given to 1 private water system inspection employee for distribution. | 0% | 3% | Met. |
| Increase the % of website user traffic through social media advertising by 3% annually. (J. Amerine & J. Francis) | | | X | | | 1 | 1st quarter #5 Facebook page reaches- 5,394 Twitter Views - 1,329 | 100% | 3% | Met. |



Performance Management Objective (People)



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Program Supervisor: Frank Migliozi
Email: hemiglio@co.trumbull.oh.us
Person Responsible: Dan Bonacker
Email: hebonack@co.trumbull.oh.us

Data Sources: Internal Documents
Data Model Utilized: Tabulation of metrics

Division: Administration
Data Collected: Quarterly

| Objectives | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | Quarter | Metric(s) Measured | Increase (+) / Decrease (-) / Level (=) | Annual Target | Target Status |
|---|--------|--------|--------|--------|--------|---------|--|---|---------------|----------------|
| % of Staff Trained in Employee Identified Training Needs (WFDP). (Goal: 100%) | | | X | | | 1 | Half day staff training occurred after our health equity event on 4-19-2024. | 50% | (100%) or 40 | On Target. |
| Increase the # TCCHD employees who partake within the mentorship/successorship program by 2 over 5 years. | | | X | | | 1 | No employee has yet to engage in the program. | 0% | 2 | Not on target. |
| Increase the # of employees who are incorporated into the Quality Improvement Projects/Endeavors by 2 per every QI project/endeavor (Generally 2 QI projects are done annually). | | | X | | | 1 | The Policy and Procedure QI Project for 2024 included Susan Coleman and Erin Heckman | 100% | 2 | Met. |
| Increase the # of employees engaging within Performance Management Projects/Endeavors by 2 per every Performance Management project/endeavor. (Performance Management meets quarterly). | | | X | | | 1 | 0 | 0% | 2 | Not on Target. |

People

■ Green
 ■ Yellow
 ■ Red

Performance Management Objective (Collaboration)



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Program Supervisor: Frank Migliozi
Email: hemiglio@co.trumbull.oh.us
Person Responsible: Dan Bonacker
Email: hebonack@co.trumbull.oh.us

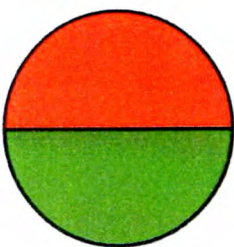
Data Sources: hChoices
Data Model Utilized: Google sheet that tabulates metrics when entered

Division: Administration

Data Collected: Quarterly

| Objectives | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | Quarter | Metric(s) Measured | Increase (+) / Decrease (-) / Level (=) <small>*From Previous Quarter/ by %</small> | Annual Target | Target Status |
|---|--------|--------|--------|--------|--------|---------|-----------------------------------|--|---------------|----------------|
| Increase the # of NGO (Non-Governmental Organizations) businesses that utilize the wellness hub for information dissemination and sharing by 2 annually | | | X | | | 1 | Anderson Dubose & One Health Ohio | 100% | 2 | Met. |
| Increase the # of businesses that offer transportation services as referrals on the county wellness hub by 1 annually. | | | X | | | 1 | Garwin | 100% | 1 | Met. |
| Increase the # of governmental agencies that utilize the wellness hub for information dissemination and sharing by 2 annually | | | X | | | 1 | 0 | 0% | 2 | Not on Target. |
| Increase the # of referred services within the wellness hub to demonstrate collaboration by 10 annually. | | | X | | | 1 | 0 | 0% | 10 | Not on Target. |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |

Collaboration



Green Yellow Red



Public Health
Prevent. Promote. Protect.
Trumbull County



Operating Ratio and Profit Margin Dashboard

Program Supervisor: Frank Migliozi
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Person Responsible: Dan Dean
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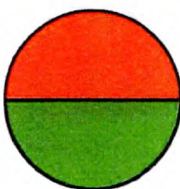
Data Sources: Internal Documents
Data Model Utilized: Profit Margin and Operating Ratio Formulas

Division: Administrative

Data Collected: Quarterly

Finance

| Payroll <small>Track % of total expenses (all expenses) spent on employee salaries, wages, and benefits annually. (Range is 50% to 60%).</small> | 2023 | 2024 | 2025 | YTD | <small>Increase/ Decrease/ Level From Previous Quarter by%</small> |
|--|---------------|---------------|-------------|-------------|--|
| | 4th Q. | 1st Q. | | 2024 | |
| Total Revenue (Payroll) | | | | | |
| Total Expenses (Payroll) | 1,074,445.74 | 905,734.06 | | 905,734.06 | -16% |
| Payroll % of total expenses | 41% | 60% | | 60% | +40% |
| Surplus/Deficit | | | | | |
| Profit Margin/Surplus Ratio | | | | | |



Green Yellow
Red



Public Health
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 Trumbull County



Operating Ratio and Profit Margin Dashboard

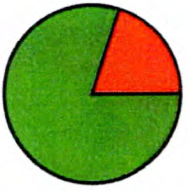
Program Supervisor: Frank Migliozzi
Email: hemiglio@co.trumbull.oh.us
Person Responsible: Dan Dean
Email: hedean@co.trumbull.oh.us

Data Sources: Internal Documents
Data Model Utilized: Profit Margin and Operating Ratio Formulas

Division: Administrative
Data Collected: Quarterly

Finance

| Grant Funds <small>Maintain an operating ratio of 0 to 1 in the Grants Fund with a positive profit margin of 20% or less annually.</small> | 2023 | 2024 | 2025 | YTD | From Previous Quarter by% |
|--|--------------------------|--------------------------|-------------|-------------|-------------------------------------|
| | 4th Q. | 1st Q. | | 2024 | |
| Total Revenue (Grant Funds) | 441,725.27 | 479,479.60 | | 479,479.60 | +9% |
| Total Expenses (Grant Funds) | 801,126.39 | 137,876.75 | | 137,876.75 | -83% |
| Operating Ratio | 1.81 | .29 | | .29 | +84% |
| Surplus/Deficit | (359,401.12) | 341,602.85 | | 341,602.85 | +195% |
| Profit Margin/Surplus Ratio | -81% | 71% | | 71% | +188% |



■ Green ■ Yellow
■ Red ■ Yellow



Public Health
Present. Proactive. Protect.
Trumbull County



Operating Ratio and Profit Margin Dashboard

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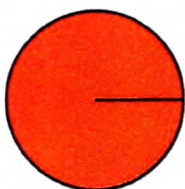
Data Sources: Internal Documents
Data Model Utilized: Profit Margin and Operating Ratio Formulas

Division: Administrative

Data Collected: Quarterly

Finance

| General Fund <small>Maintain an operating ratio of 0 to 1 in the General Fund with a positive profit margin of 20% or less annually.</small> | 2023 | 2024 | 2025 | YTD 2024 | Increase/Decrease/Level <small>From Previous Quarter by%</small> |
|--|--------------------------|--------------------------|-------------|-----------------|--|
| | 4th Q. | 1st Q. | | | |
| Total Revenue (General Fund) | 1,068,353.53 | 419,982.93 | | 419,982.93 | -61% |
| Total Expenses (General Fund) | 1,001,837.70 | 797,685.79 | | 797,685.79 | -20% |
| Operating Ratio | 0.94 | 1.91 | | 1.91 | +104% |
| Surplus/Deficit | 66,515.83 | (380,702.86) | | (380,702.86) | -672% |
| Profit Margin/Surplus Ratio | 6% | -91% | | -91% | -1566% |



■ Green ■ Yellow
■ Red



Public Health
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 Trumbull County



Operating Ratio and Profit Margin Dashboard

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Data Sources: Internal Documents
Data Model Utilized: Profit Margin and Operating Ratio Formulas

Division: Administrative
Data Collected: Quarterly

Finance

| Fee for Service <small>Maintain an operating ratio of 0 to 1 in the Fee-For-Service Fund with a positive profit margin of 20% or less annually.</small> | 2023 | 2024 | 2025 | YTD | From Previous Quarter by% <small>Increase/Decrease/Level</small> |
|---|--------------------------|--------------------------|-------------|--------------|--|
| | 4th Q. | 1st Q. | | 2024 | |
| Total Revenue (F.F.S.) | 1,851,367.10 | 1,519,064.05 | | 1,519,064.05 | -18% |
| Total Expenses (F.F.S.) | 1,843,607.35 | 1,369,681.62 | | 1,369,681.62 | +26% |
| Operating Ratio | 1.00 | .90 | | .90 | +9% |
| Surplus/Deficit | 7,759.75 | 149,382.43 | | 149,382.43 | +1825% |
| Profit Margin/Surplus Ratio | 0% | 10% | | 0% | +2246% |



■ Green ■ Yellow
■ Red



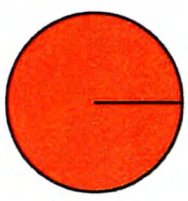
Operating Ratio and Profit Margin Dashboard

Program Supervisor: Frank Migliozzi
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Person Responsible: Dan Dean
Email: hedean@co.trumbull.oh.us
Data Sources: Internal Documents
Data Model Utilized: Profit Margin and Operating Ratio Formulas

Division: Administrative
Data Collected: Quarterly

Finance

| All Funds <small>Maintain an operating ratio of 0 to 1. In the Overall Fund with a positive profit margin of 20% or less annually.</small> | 2023 4th Q. | 2024 1st Q. | 2025 | YTD 2024 | <small>Increase/ Decrease/ Level From Previous Quarter by%</small> |
|--|---|---|-------------|---------------------------|--|
| Total Revenue (All Funds) | 2,293,092.37 | 1,998,543.65 | | 1,998,543.65 | -13% |
| Total Expenses (All Funds) | 2,644,733.74 | 1,507,558.37 | | 1,507,558.37 | +43% |
| Operating Ratio | 1.15 | .75 | | .75 | +35% |
| Surplus/Deficit | (351,641.37) | 490,985.28 | | 490,985.28 | +240% |
| Profit Margin/Surplus Ratio | -15% | 25% | | 25% | +260% |



■ Green ■ Yellow
■ Red



**Report of the Health Educator
Trumbull County Combined Health District
Kris Kriebel
Updates for May 22th Board Meeting**

Creating Healthy Communities Grant

● CHC Grant Activities:

CHC Coalition:

- Attended CHC Mandatory Meeting in Columbus

Partner Organization Activities:

- Attended HCP Steering Committee Meeting
- Attended HCP Healthy Food Retail Meeting
- Attended HCP Active Transportation Meeting
- Attended HCP Parks and Green Space Meeting
- Attended Building a Better Belmont Committee Meeting

Trumbull County Strategies:

- Met with partners to update them on inventory list.
 - Organized parks by sections of Trumbull County and assigned each section to a partner organization.
 - Updating the remaining inventory of parks assessments of each park will begin end of May and projected to continue for the next month.

Warren City Strategies:

- Scheduling a workshop with Toole Design to go over the design, materials and communications plan for the demonstration project.
 - Trumbull Neighborhood Partnership will reach out to the city to obtain the permit to close the selected road (N Park Ave between High St and Washington).

Niles City Strategies:

- Received communication back from Toole Design that they are unable to offer expertise in designing the disc golf course as they do not have the proper knowledge to conduct such a design workshop.
 - Will continue utilizing local resident group to finalize a design for the course.
 - Applied to AARP Community Challenge grant to provide funding for benches along the course but were not awarded funding for this part of the project.
 - The benches will most likely be put on hold until additional funding can be secured.

TCCHD

- Attended TCCHD Administration Meeting
- Completed first meeting/workshop for the Walking College Program.
 - Will be working on a road design/concept in the city of Warren along with Trumbull Neighborhood Partnership
- Attended Emergency Risk Communication Workshop at Union County Public Health Department

- Final part of the series on mis- and disinformation

Plans for June 2024

- Attend June CHC All-Project Conference Call
- Present Trumbull County Parks Inventory and Assessment Project to Youngstown State University Students
- Work on completing parks inventory and assessments
- Complete Warren Safer Streets Demonstration Workshop
- Finalize Niles City disc golf course design
- Attend HCP Active Transportation Action Team meeting
- Attend HCP Healthy Food Retail Action Team meeting
- Attend HCP Parks and Green Spaces Action Team meeting
- Attend HCP Steering Committee meeting
- Attend TCCHD Administration meeting
- Continue participation in the Walking College Program